Conditional shares

For both dynamic shares and bulk shares, you can create **conditional shares** which can be used to share records to multiple target queues and/or using multiple table maps.

Conditional bulk shares will share out records that meet your specified conditions once at a specified time. **Conditional dynamic shares** will share out records that meet your specified conditions as records are created, updated, and/or deleted.

Prerequisites

⚠️ First, you will need to create a dynamic share or create a bulk share.

Create a conditional share

To create a conditional share, follow these steps:

1

Access your dynamic share or bulk share

Log into your sharing ServiceNow instance and navigate to **Perspectium** > **Replicator** > **Dynamic Share** or **Perspectium** > **Replicator** > **Bulk Share**. Then, click into the dynamic share or bulk share that you want to configure as a conditional share.

2

Create a new conditional share

Scroll down to the bottom of the form underneath the **Related Links** section and click the **PSP Conditional Shares** tab.

3 Choose a target queue

Click the [🔍] icon in line with **Target Queue** to select a target queue to conditionally share records to.

4 Choose a table map (optional)

To use a table map for your conditional share, check the **Use Table Map** box. Then click the [🔍] icon to select a table map to map fields in shared records for.

5 Choose your filter conditions

To filter your conditional share by domain, click the [🔒] icon next to **Domain**. Then, click the [🔍] icon that appears under Domain to choose a domain.

To share out records in all child domains that match the filter conditions you create, check the **Share as Child Domain** box.

Choose a field you want to filter on from the **Choose Field** dropdown. Then, choose an operator and value for your filter. To check which operators are available for ServiceNow field types, see operators available for filters and queries.

To add more conditions for your conditional share, click **Add Filter Condition** or **AND**. To add a conditional "or" clause for your conditional share, click **Add "OR" Clause** or **OR**.

To delete any filter conditions you have created, click the **X** in line with the filter condition you want to remove.

To filter your conditional share by company, click the [🔍] icon in line with **Company**. Then, select a company to filter on.

🛈 **NOTE:** Optionally, you can choose the **Test Record** option and choose a record to test your conditional share for. You can also choose the **Run a Bulk Share** option to run your conditional share as a bulk share first before dynamically sharing records based on the conditions you set.

6 Save your conditional share

In the bottom left-hand corner of the form, click **Submit** to save your conditional share settings.

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