

Attachments

Fluorine

You can sync your ServiceNow attachments by enabling the Include attachments option in your [dynamic share](#) or [bulk share](#). If syncing data with a dynamic share, you will need to enable the Share Pending Attachments option to send out attachments that were uploaded before you created your dynamic share. If you are sharing attachments to another ServiceNow instance, you will need to Subscribe to both `sys_attachment` and the `sys_attachment_doc` to ensure that your attachments are properly synced.

[blocked URL](#) **NOTE:** Attachment deletes are not currently supported through the **Include attachments** option.

Prerequisites

⚠ First, you will need to [create a dynamic share](#) or [create a bulk share](#).

Sync attachments

To sync attachments among your ServiceNow instances, follow these steps:

1

Access your dynamic share or bulk share

Log into your sharing (source) ServiceNow instance and navigate to **Perspectium > Replicator > Dynamic Share** or **Bulk Share**. Then, click into the dynamic share or bulk share that you want to share attachments with.

2

Include attachments

Click the **Additional Settings** tab. Then, check the **Include attachments** box to enable the sharing of attachments to your subscribing (target) instance(s).

NOTE: If using a dynamic share, you may want to share out attachments that were updated before your dynamic share was created. To share out previously uploaded attachments, click the **Advanced** tab. Then, check **Share Pending Attachments**.

3

Click Update

In the bottom left-hand corner of the form, click **Update** to save the changes to your dynamic share or bulk share.

NOTE: After enabling the **Include attachments** option, shared records from the `sys_attachment` and `sys_attachment_doc` tables will be put into outbound messages in the `u_psp_attachment_out_message` table before being shared out of your source instance.

Similar topics

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