# Cancel a bulk share



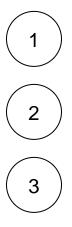
When a bulk share that defines a large data set is currently scheduled and running, you may want to cancel the bulk share to modify the query or configure additional options. Canceling a bulk share with a status of **Scheduled** or **Running** stops the bulk share's running jobs and changes the bulk share's status to **Canceling** > **Canceled**.

## Prerequisites

1 First, you will need to follow the steps to get started with Replicator and create a bulk share.

#### Procedure

To cancel a bulk share that is scheduled or running, follow these steps:



Log into your sharing ServiceNow instance and navigate to Perspectium > Replicator > Bulk Share.

Click into the scheduled or running bulk share that you want to cancel.

Scroll to the bottom left-hand corner of the form and click **Cancel** under **Related Links**. Your bulk share's status will be changed to **Canceling** and then **Canceled**.

				System Adminis	strator 🔻	୦ ୮୦ ଓ
y bulk share	Sulk Share bulk share test 01			Ð	*** ***	Update
⊡ <b>★</b> ©	* Name	bulk share test 01	🐼 Status	Running		
Perspectium	∦ Table name	Incident [incident]	Started	2019-02-07 13:11:57		
▼ Replicator	Records Processed		Completed			
Bulk Share	💎 Records per second	0	Duration	00		
Scheduled Bulk Shares	Group Share			00 00	00	
			Advanced			
			Obfuscated Records	0		
			Order			
	Additional Settings	Filter and Enrichment Security Notes				
	Include attachment		Conditional share			
	Include embedded images/videos		Insert only			
	Include journal fields		Table map		Q	
	Include audit log		View name			
	Include history set		* Target queue	psp.out.replicator.dev68	565_dyr Q	G
	Include child only		Run schedule		Q	
	Include referenced field records		Cipher	AES128	÷	
	Update					
	Related Links	- Click to ca	ncel your sched	duled or r	unni	ina b
$\odot$	Create a new bulk share	like this one				

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