

Run a bulk share as another user

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By default, bulk shares are scheduled jobs that are run as the **system user** with access to all the records of a table. However, you can alternatively run your bulk share as another user by utilizing the **Run as** option. This feature can be useful when you want to limit the bulk share to a subset of data that certain users have access to, such as records in one domain in your [domain separated instance](#).

Prerequisites

⚠ First, you will need to follow the steps to [get started with Replicator](#) and [create a bulk share](#).

Procedure

To run a bulk share as another user, follow these steps:

1

Log into your sharing ServiceNow instance and navigate to **Perspectium > Replicator > Bulk Share** or simply type and then click **Bulk Share** in the Filter Navigator on the upper left-hand side of the screen.

2

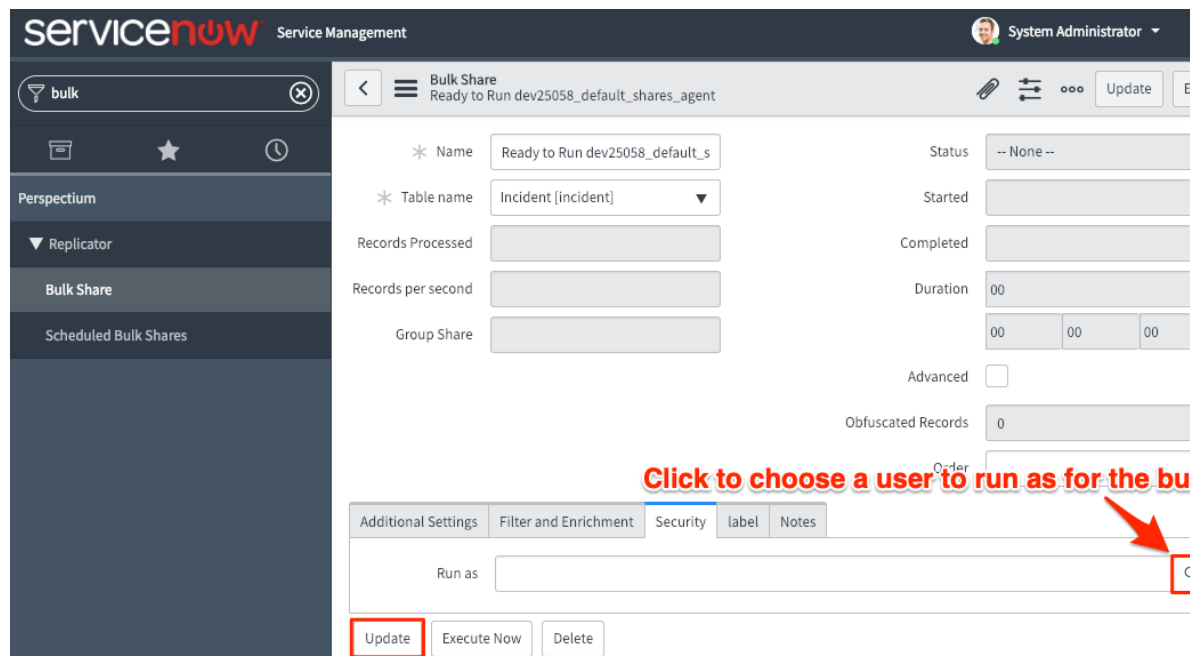
Click the timestamp next to the name of the bulk share you want to run as another user for.

3

Scroll down to and click the **Security** tab. Then, click the  icon and choose a user to run as for your bulk share.

4

In the bottom left-hand corner of the form, click **Update** to save your changes.



The screenshot shows the ServiceNow interface for editing a Bulk Share. The left sidebar shows the navigation menu with 'Bulk Share' selected. The main form has several tabs: 'Additional Settings', 'Filter and Enrichment', 'Security', 'label', and 'Notes'. The 'Security' tab is active, showing a 'Run as' field with a search icon. A red arrow points to the search icon with the text 'Click to choose a user to run as for the bu'. The 'Update' button is highlighted with a red box. The form also includes fields for Name, Table name, Records Processed, Records per second, Group Share, Status, Started, Completed, Duration, Advanced, and Obfuscated Records.

Similar topics

- [Create a ServiceNow bulk share](#)
- [Create a scheduled bulk share](#)
- [Bulk share history set data](#)
- [Copy bulk share configurations](#)
- [Disable bulk sharing of child records](#)

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